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# **Bristol Croquet Club: Applying for Membership**

## **Conditions of membership**

* Membership of BCC is open to anyone aged 10 years or older on September 30th.
  + If an application is being made by someone aged 17 or younger, this form must be completed by a parent or guardian
* Classes of membership are described below:

## **Membership categories**

Joining Bristol CC as a playing member means you automatically become a Standard Membership of the Croquet Association – the sport’s National Governing Body. This incurs no additional cost to you.

### Full Members

Playing members

* + Aged 18 and over
  + Living within 15 miles of the club
  + Who have named Bristol as their primary club

### Associate Members

*Playing members*

* + Aged 18 and over
  + Living further than 15 miles away or
  + Who have named another club as their primary club

#### Junior Members

* + Aged 10 – 17 years on September 30th last

#### Student Members

* + Aged 18 – 24 years on September 30th last and in full or part time education

#### Social Members

* + Usually ex-playing members

**Privacy Agreement**

**Privacy Statement 2021: Bristol Croquet Club and your Personal Data**

The EU General Data Protection Regulations [GDPR] came into force across the whole of the EU on 25 May 2018 at which time all organisations were expected to comply. Non-compliance is likely to result in heavy fines.

Bristol Croquet Club, like many other organisations large and small, are required to comply. Put very briefly, the principles are that we need to show to our members that the personal data the club collects is for specified, explicit and legitimate purposes; is accurate, processed securely and kept for no longer than necessary; and the Club has a lawful basis for holding that data. “The controller” (currently Ray Ransom) “shall be responsible for, and be able to demonstrate, compliance with the principles”.

The Club’s possession and processing of your personal data needs to be lawful. There are six lawful bases, of which the most relevant is ‘consent’; i.e. your consent. The GDPR sets a high standard for consent. Consent requires a positive opt-in. In other words, you must positively document your consent, having been told the uses we make of your personal data. So here goes:

* The Membership Secretary keeps records of members, comprising their home addresses, email addresses, croquet handicaps and telephone contact details.
* These records are also used by the Treasurer to keep details of subscriptions due and paid; and by the Secretary and other committee members to distribute material for General Meetings and other matters pertaining to the Club.
* Members of the Handicap Committees need access to your Handicap Cards. Handicap cards will also be available to Home and Visiting Team Captains during inter-club matches.
* A list of all members, their telephone contact details and croquet handicaps, is sent to all members to facilitate contact between them for legitimate purposes associated with recognized Club activities.
* Contact details for Committee members, Team Captains, Tournament and Event Organisers will be disclosed to the Croquet Association and / or the Southwest Federation of Croquet Clubs and will appear on the Bristol Croquet Club website where necessary.
* This information is also stored on the Croquet Association Members’ Directory – their secure database - and the level of visibility (i.e. who is allowed to see the information) is controlled by you, the individual member:
  + Level 1: members of your club and CA administrators only
  + Level 2: any member of the CA and CA administrators
* We will not disclose any member’s details to any other body, without their separate consent, unless required to do so by law.
* The data held for any member will be held for a maximum of 1 year following cessation of membership.
* More information is available on the Information Commissioner’s Office website [www.ico.org.uk](http://www.ico.org.uk)

Ray Ransom

Data Controller Bristol Croquet Club

## **Fees**

* Differential fees may be charged for Full and Associate members, depending on the distance between BCC and the member’s primary home address.
* Fees may be charged on a sliding scale if initial membership starts later in the playing season.
* Current membership fees are available from the Treasurer

## **Application Form**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Surname |  | | | |
| First name / s |  | | | |
| Preferred first name |  | | | |
| DoB: if 17 or younger |  | | | |
| *If this application is being made on behalf of someone aged 17 or younger on 30th September 2021 it must be completed by a parent or guardian.*  *Only enter contact details that you are happy to have circulated to BCC members. Otherwise enter your own contact details and we will contact your child in this way.* | | | | |
| Address |  | | | |
| Post code |  | | | |
| Land line |  | | | |
| Mobile phone |  | | | |
| Email |  | | | |
| Have you attended a beginners’ course? | Please state where and when | | | |
| Have you attended other coaching? | Please state where and when | | | |
| Have you been a member of BCC before? | Please state when | | | |
| How did you hear about us? |  | | | |
| Association croquet handicap |  | | | |
| Short croquet handicap |  | | | |
| Golf croquet handicap |  | | | |
| Category of membership applied for | | Please tick appropriately | | Fee |
| Full |  |  | |  |
| Associate: You live more than 15 miles away or Bristol will not be your primary club. | Name of primary club / other clubs: |  | |  |
| *Living within 15 miles of BCC* |  | |  |
| *Living within 16 – 75 miles of BCC* |  | |  |
| *Living 76 miles or further from BCC* |  | |  |
| Student member | Aged 18 – 24 years on Sept 30th last and in full / part time education |  | |  |
| Junior member | Aged 10 – 17 years on Sept 30th last. |  | |  |
| Ex-playing / social member |  |  | |  |
| Do you wish to purchase a set of club keys? | Keys will only be issued to Full members and Associate or Student members aged 18 years or older on 30th Sept last  Refundable deposit: £8.00 |  | |  |
| Payment enclosed |  | Total: | |  |
| Payment   * The preferred method of payment is by BACS – other forms of payment incur bank charges * In order to reduce the risk of fraud, you can find our bank details on our website so please check there before completing your BACS to ensure that your payment goes to our club account. * Account Holder’s name with HSBC Bank is **Bristol Croquet Club** * Sort Code **40-17-32** * Account No. **01067052.** * Please use as your reference your surname, initial, and the word ‘Subs’ e.g. **WhiffenBSubs.** If your name that is too long for the system, please shorten it by dropping off the last few letters. * If you have to pay by cheque, please make it payable to Bristol Croquet Club and send it to Bob Whiffen, 4 Downs Cote Park, Westbury on Trym, Bristol BS9 3JT | | | | |
| Privacy Agreement   * By joining Bristol Croquet Club, you automatically become a Standard Member of the Croquet Association (the sport’s National Governing Body) * For further information about the benefits of membership see <https://www.croquet.org.uk/?p=members/WelcomeNewMembers> * Your contact details and handicap record are maintained on the Croquet Association’s Membership Database. This is a secure site, accessible only by CA Members and Administrators. * Your information to be visible to members of Bristol Croquet Club (and any other croquet club of which you are a member) and CA administrators   + If additionally, you wish your information to be visible to all CA members please tick the box below | | | | |
| I wish my information to be visible to all CA members | | |  | |
| Signature   * I wish to apply for membership of Bristol Croquet Club * I confirm the details on this form are correct and I agree to the terms set out here.   Name  Signature *(not needed if this form is returned electronically)*  Date   * A separate application form must be completed for each person living at the same address. * Send your completed form to Linda Shaw, the Membership Secretary: [lindawithani@hotmail.com](mailto:lindawithani@hotmail.com) | | | | |